Business Standard KOLKATA | FRIDAY, 4 SEPTEMBER 2015

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Note:i. Only e-offers submitted on-line through e-portal will be considered.

ii. For detail description of items tendered as well as conditions, please visit our website www.mazagondock.gov.in →tenders→shipbuilding→Outsourcing or e-procurement portal https://mdl.eproc.in. It is also mandatory for all bidders to get enrolled on the e-procurement portal for participating in e-Tenders. Tel. No.: + 91 22 2376 3410 / 3323 Fax No.: + 91 22 2376 3198. iii. Corrigendum, Clarifications, etc., if any, will not be published in press, as same will be uploaded on Our websites. Hence Bidders are requested to visit our websites for updates.

GM (OTS)

MICROSEC enterprises

MICROSEC FINANCIAL SERVICES LIMITED

CIN: L65993WB1989PLC047002

Regd Office: Shivam Chambers, 1st Floor, 53 Syed Amir Ali Avenue, Kolkata – 700019
Tel: (033) 3051 2100, Fax: (033) 3051 2020
Fmail: info@microsec.in Website: www.microsec.in

NOTICE OF ANNUAL GENERAL MEETING. E-VOTING INFORMATION AND BOOK CLOSURE

NOTICE is hereby given that the 26th Annual General Meeting (AGM) of Microsec Financial Services Limited (the "Company") will be held on Monday, the 28th September, 2015 at 10.30 a.m. at "Gyan Manch", 11, Pretoria Street, Kolkata-700071 to transact the businesses as set out in the Notice of the AGM.

Electronic copies of the Notice of AGM, Annual Report for 2014-15 and the Attendance Slip have been sent to all the Members whose email IDs are registered with the Company/ Depository Participant(s). Physical copies of the Notice of AGM, Annual Report for 2014-15 and the Attendance Slip/ Proxy Form have been sent to all other Members at their registered address by the permitted mode. The elecronic transmission/ physical despatch of the documents were completed on 3rd September, 2015. The Notice of AGM and the Annual Report for 2014-15 is also available on the Company's website www.microsec.in Pursuant to Section 91 of the Companies Act, 2013 ("Act") Rule 10 of the Companies (Management and Administration) Rules, 2014 and Clause 16 of the Listing Agreement with the Stock Exchanges, the Register of Members and Share Transfer Books of the Company will remain closed from Monday, 21st September, 2015 to Monday, 28th September, 2015 (both days inclusive) for the purpose of the AGM.

Further pursuant to Section 108 of the Act read with Rule 20 of the Companies (Management and Administration) Rules, 2014 and Clause 35B of the Listing Agreement, the Company is pleased to provide its shareholders the facility to cast their vote by electronic means on all the resolutions mentioned in the notice. The Company has engaged the services of Central Depository Services (India) Limited (CDSL) to provide the remote e-voting facility to the members of the Company. The remote e-voting facility is available at the link www.evotingindia.com and the members holding shares either in physical form or in dematerialised form may please make note of the following dates:

Date and time of Commencement of remote e-voting	Friday, 25th September, 2015 at 10.00 a.m.
	Sunday, 27th September, 2015 at 5.00 p.m (please note that the remote e-voting will not be allowed after this date and time)
Cut-off date for determining the eligibility to vote	Monday, 21st September, 2015

The members may note that only persons whose names are recorded in the register of members or in the register of beneficial owners maintained by the depositories NSDL and CDSL, as on the aforesaid cut-off date i.e. Monday, 21st September, 2015 will be entitled to vote using the remote e-voting facility.

The Company shall be making arrangement for voting by members present at the 26th AGM in the manner as provided for in Rule 20 of Companies (Management and Administration) Rules, 2014. Any member who has exercised his right to vote through remote e-voting, will be entitled to participate at the 26th Annual General Meeting, but will not be entitled to vote again at the meeting.

Any person who acquires shares of the Company and becomes a member of the Company after the despatch of AGM notice and holds shares as on the cut-off date i.e. Monday, 21st September, 2015 should follow the instruction for e-voting as mentioned in the AGM notice which is available on the Companies website. In case of any queries, the shareholders may also contact the Registrar and Transfer Agent viz. M/s Link Intime India Pvt. Ltd and obtain the necessary login id and password.

Members are requested to go through the E-voting Instructions mentioned in the Notice of AGM and for any queries or grievances in relation to remote e-voting, members may write/contact to Mr. Moloy Biswas of CDSL at the designated e-mail id: helpdesk.evoting@cdslindia.com or call at 1800-200-5533 OR Mr. Biplab Kumar Mani, Company Secretary, Microsec Financial Services Limited at Shivam Chambers, 1st Floor, 53 Syed Amir Ali Avenue, Kolkata - 700 019 Ph: 30512100/22829330, email id: investors@microsec.in.

The result of the e-voting/ voting at AGM shall be declared on or before 30th September, 2015. The result declared along with the scrutinizer report shall be displayed at the registered office of the Company and also be placed on the Company's website and communicated to the stock exchanges where the Company's shares are listed.

Place: Kolkata Date: 3rd September, 2015 By order of the Board For Microsec Financial Services Limited Biplab Kumar Mani Company Secretary

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